



Gold in the Net Hockey Schools Inc.
Master Goaltending Instructor/Administrative Assistant

Job Type: Full Time
Location: Parksville BC Canada
Job Category: Instructor
Industry: Sports
Date Posted: February 7, 2008

Who is Gold in the Net Hockey Schools Inc.?

Gold in the Net is a High Profile, Dynamic and Innovative International Goaltending Training Program, proud to be celebrating 22 years of Goaltending Development in 2008. Continued growth and popularity of the program has opened up a very rare opportunity for a Master Instructing Position.

Position Overview:

In this challenging role you will be responsible for administrative program support for Franchisees and Corporate Office, along with program training development for franchise owners/staff both on ice and off. Reporting to and working with Company President to continue to develop programs and identify company needs nationally and internationally. You also must be proactive and be able to work independently in this fast-paced environment which requires a team-player approach.

Major Responsibilities:

- ◆ Provide administrative support to Corporate Office, existing and new Franchisees.
- ◆ Overseeing and organizing of franchise staff training programs.
- ◆ Liaison between Corporate Office and local City for 2010 Olympic participation.
- ◆ Coordinating and scheduling of staff and instructors for Training Centre and Summer Training Programs.
- ◆ Coordinate and further develop Summer Camp programs, Minor Hockey programs and Clinic's.
- ◆ Evaluating the effectiveness of existing programs and services offered.
- ◆ Excellent oral and written communication skills with Corporate Office and Franchises.
- ◆ Advanced communication skills with International Clients.
- ◆ Overseeing and coordinating all aspects of Summer Training Camps and Clinics.
- ◆ On ice training and development for goaltenders, coaches and high profile clients.

Qualifications:

- ◆ Minimum High School Diploma
- ◆ Post Secondary Education an asset.
- ◆ Bilingualism, additional languages an asset.
- ◆ Minimum 5 - 7 years active goaltending.
- ◆ Minimum 2 years experience in Jr., College, Western or Pro.
- ◆ Minimum 2 years management experience, program administration and leadership skills.
- ◆ Minimum 2 years team goal coaching experience an asset.
- ◆ Certified Gold in the Net Instructor Training Program an asset.
- ◆ Advanced skills in Microsoft Word, PowerPoint, Excel, Access, Outlook and Publisher.
- ◆ Experienced at navigating the Internet.
- ◆ Ability to deal with senior staff in a demanding environment with often tight deadlines.
- ◆ Well-organized able to multi task.
- ◆ Mature, proactive, independent and outgoing.
- ◆ Ability to work and interact with children, pre-teens, young adults and parents.

Salary Range: \$30,000 annually to start based on experience.

If you are interested in joining our team please submit your resume and letter of introduction to gold@goldinthenet.com or fax: 250-248-8162. Closing Date February 21, 2008